



County Services Committee Minutes

Lee County, Illinois

Aug 14, 2023 at 9:00 AM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E 2nd St, Dixon, IL 61021

I. Call to Order

Meeting was called to order at 9:00 a.m., by Chair Jack Skrogstad.

II. Committee Member Roll Call: Chair Jack Skrogstad, Vice Chair Danielle Allen, Katie White, Ron Gascoigne, Reed Akre

Reed Akre, Katie White, and Danielle Allen were absent. Jack Skrogstad attended in person along with Dean Freil and Keane Hudson, who were appointed to the committee meeting to satisfy quorum requirements. Ron Gascoigne joined the meeting in person at 9:20 a.m.

Also present: Mike Koppien (Board Member), Dave Anderson (County Engineer/Highway Department), Charley Boonstra (State's Attorney), Jennifer Boyd (Assessor), Dee Duffy (Zoning Administrator), Sami-Elarifi (GIS Coordinator), Greg Gates (LOTS), Logan Griswold (GIS Intern), Alice Henkel (Renewable Energy Coordinator), Nancy Petersen (County Clerk and Recorder), Wendy Ryerson (Administrator), Chris Tennyson (Regional Superintendent of Schools), and Becky Brenner (Board Secretary) all attended in person.

III. Public Attendees

No members of the public were in attendance.

IV. Approval of the Minutes from the Previous Meeting - (July 10, 2023)

Minutes from the July 10, 2023, County Services Committee Meeting were approved as presented without modification.

Jack Skrogstad took the opportunity to thank all the Department Heads that report to the County Services Committee for their willingness to submit a written report to attach to the monthly agenda as well as being included on the monthly County Board agenda.

V. Transportation/Solid Waste

A. Monthly Report

Dave Anderson submitted a detailed report to the committee from the Highway Department and walked them through the highlights. This report will

be attached to the minutes and included in the August County Board agenda packet.

B. Highway Department

1. Intergovernmental Agreement Between South Dixon Township and Lee County

The topic of an Intergovernmental Agreement between the County and South Dixon Township was originally presented to the committee during the May 2023 meeting and was tabled in the June 2023 meeting.

Motion to take the intergovernmental agreement between South Dixon Township and Lee County regarding the use of a salt shed located on South Dixon Township Property off the table. **Moved** by Dean Freil. **Second** by Keane Hudson. **Motion** passed unanimously by voice vote.

2. Resolution Approving Intergovernmental Agreement Between South Dixon Township and Lee County Regarding the use of a Salt Storage Shed Located on South Dixon Township Property

Dave explained that South Dixon Township desires to put a new salt shed on South Dixon Township property. The County would have access to the shed and would provide salt as needed along with a loader to load the salt. The agreement would be very beneficial to both parties.

Motion to move the Resolution Approving the Intergovernmental Agreement between South Dixon Township and Lee County regarding the use of a salt shed located on South Dixon Township Property to the Executive Committee for inclusion on the August County Board agenda. **Moved** by Keane Hudson. **Second** by Dean Freil. **Motion** passed unanimously by voice vote.

C. Solid Waste Management

No report for Solid Waste Management.

VI. Assessor's Office - GIS Department

A. Assessor's Office

Jennifer Boyd submitted a detailed report to the committee from the Assessor's Office and walked them through the highlights. This report will be attached to the minutes and included in the August County Board agenda packet. Items since the report was submitted:

- The County had received a \$25,000 payment from the City of Dixon for GIS services.
- The GIS Department is planning to update the intergovernmental agreement terms between the County and the City of Dixon. No increase to the fees for services provided to the City of Dixon have been made since 2018.
- The proposed increase for 2024 would bump the annual fee from \$25,000 to \$28,000. Also being proposed in the agreement is an automatic annual increase of 3% after 2024.

B. GIS Department

Sami Elarifi submitted a detailed report to the committee from the GIS Department and walked them through the highlights. This report will be attached to the minutes and included in the August County Board agenda packet.

VII. County Board

A. Administrator Report

Wendy Ryerson reported that coming to the August County Board Meeting is a proposed MOU between Lee County and Discover Dixon. Discover Dixon would be contracted to work as a consultant for all tourism initiatives going forward. A two-year contract is being proposed.

VIII. County Clerk's Office

A. Monthly Report

Nancy Petersen submitted a detailed report to the committee from the County Clerk and Recorder's Office and walked them through the highlights. This report will be attached to the minutes and included in the August County Board agenda packet.

IX. IT Department

A. Monthly Report

Paul Gorski submitted a detailed report to the committee from the IT Department. Paul was not able to attend the meeting, but the report will be attached to the minutes and included in the August County Board agenda packet.

X. LOTS

A. Monthly Report

Greg Gates submitted a detailed report to the committee from LOTS and walked them through the highlights. This report will be attached to the minutes and included in the August County Board agenda packet.

XI. ROE

A. Monthly Report

Chris Tennyson submitted a detailed report to the committee from the Regional Office of Education and walked them through the highlights. This report will be attached to the minutes and included in the August County Board agenda packet.

XII. Veterans Assistance

No report from Veterans Assistance.

XIII. Zoning / Planning

A. Monthly Report

Dee Duffy submitted a detailed report to the committee from the Zoning Office and walked them through the highlights. This report will be attached to the minutes and included in the August County Board agenda packet.

B. Action Items

1. Petitions Going to the Zoning Board of Appeals - None
2. Petitions Coming From the Zoning Board of Appeals - 1 Petition
 - a. Petition 23-P-1615, Petitioner John Hilliker, PPN# 06-09-23-300-006, Special Use to operate business from Property with one onsite employee

Motion to move petition 23-P-1615 to the Executive Committee for inclusion on the August County Board agenda. **Moved** by Ron Gascoigne. **Second** by Dean Freil. **Motion** passed unanimously by voice vote.

3. Petitions Going To the Planning Commission - None
4. Petitions Coming From the Planning Commission - None
5. Battery Energy Storage Systems Moratorium Extension
Alice Henkel explained that because of time restraints within the office no advancement had been made on the Battery Energy Storage System Ordinance. She asked that the committee move a resolution to the

Executive Committee that would extend the current moratorium out until December 31, 2023.

Motion to move the Battery Energy Storage Systems Moratorium Extension to the Executive Committee for inclusion on the August County Board agenda. **Moved** by Keane Hudson. **Second** by Ron Gascoigne. **Motion** passed unanimously by voice vote.

Alice Henkel reported that she had sent an email to Board Members that contained the findings from the State Historic Preservation Office (SHPO) regarding Petition 23-P-1606 for Amboy Solar 1 LLC. The email also contained a copy of the governing ordinance, report of finding and facts that came out of the ZBA hearings, copies of the hearing transcripts, links to the application, copy of the petition, and YouTube links for all the ZBA hearings. With the findings from the State Historic Preservation Office now available to the County, the Board will have several options regarding the petition that are listed below.

- The petition can be sent back to the ZBA for consideration.
- The County Board can take the findings from the State Historic Preservation Office and adopt them.
- The County Board has the liberty to change the conditions that came out of the ZBA and/or SHPO and create their own conditions and adopt them.

Alice went on to explain that the Zoning Office would be asking the Board to adopt the State Historic Preservation conditions for this petition.

XIV. **Unfinished Business**

No items under unfinished business.

XV. **New Business**

No items under New Business.

XVI. **Executive Session**

No request for an Executive Session.

XVII. **Adjournment**

Motion to adjourn at 9:40 a.m. **Moved** by Dean Freil. **Second** by Ron Gascoigne. **Motion** passed unanimously by voice vote.

The next County Services Committee is scheduled for
9:00 a.m., on Monday, September 11, 2023

Respectfully submitted by:
Becky Brenner - Board Secretary

Lee County Highway Department
Report to the County Services Committee – AUGUST 2023

The following represents a report of notable Highway Department activities and explanations of requested board actions:

Status of Current Projects

1. County/Township Crack Fill – Not started
2. Township and County Seal Coat – Beginning week of August 14th.
3. Bradford Twp. HMA – Complete
4. Dixon Twp. HMA – Complete
5. May Twp. HMA – Complete
6. Palmyra Twp. HMA – Complete
7. South Dixon HMA – Not started
8. Sublette Twp. HMA – Complete
9. Viola Twp. HMA – Complete
10. County Shoulder Stone – Not started
11. Nelson Road Bridge Deck Patching - Complete
12. Rockford Road FDR and HMA – Base Stabilization is complete. Waiting for adequate cure before placing HMA.
13. Brooklyn Road Box Culvert – Began August 7.
14. Steward Road Curb and Gutter for ICC/BNSF light and gates project - Complete

The projects above represent approximately \$5,000,000 and involve 30 individual projects.

Other:

Board Action Items:

- *South Dixon Township Salt Shed Intergovernmental Agreement:* Explanation was provided in the June minutes. South Dixon Township Highway Commissioner has reported that the South Dixon Township Board has passed said agreement and now awaiting county approval before proceeding with planning and construction.

ASSESSMENT OFFICE/GIS DEPARTMENT
COUNTY SERVICES COMMITTEE REPORT
August 14, 2023

1. 2023 assessment work continues with task list processing for all townships. Also, I am scheduled to do some field inspections at the end of the month for some commercial properties and other atypical properties.
2. The assessment office has started converting improved Woodhaven parcels into PAMS (the CAMA system) for efficiency and equity of assessments. This consists of a great amount of manual data entry on each parcel for initial set up. We are happy to get a start on it now but will not be implementing the values from PAMS until the next quadrennial reassessment year for the two townships Woodhaven sits in, May and Sublette which will be 2025.
3. Education continues:
 - Two staff members attended a PAMS seminar earlier in July.
 - I attended a conference last week which included a GIS seminar and a Real Estate Law Class
 - GIS Coordinator, Sami attended the ESRI User Conference, which he will be sharing more about in his GIS report.
4. Other focus on how to work more efficiently and accurately with equity to the taxpayers has been put towards implementing some new software programs.
 - Marshall & Swift Commercial/Agricultural Estimator:
 - Windows based program that is a quick and flexible tool to accurately determine up-to-date fair cash value and replacement costs based on the Marshall Valuation Service that we already use for commercial and agricultural buildings.
 - Will allow for faster, more accurate and equitable calculations, reducing chance of human error in calculations.
 - CoStar: <https://www.costar.com/>
 - Commercial Real Estate Information Company
 - Sales, Leases, Comps in and out of Lee County
 - Utilize when assessing new construction to verify values are in line with other similar properties outside of our jurisdiction
 - Compile commercial sales comparables for appeals to the Board of Review and Property Tax Appeal Board (PTAB) if necessary
 - On boarding session the rep pulled together a commercial comp of Walgeeens stores in neighboring counties within minutes. Last year I spent a considerable amount of time over several days investigating online and contacting multiple assessment offices to compile similar information into a report.

ASSESSMENT OFFICE/GIS DEPARTMENT
COUNTY SERVICES COMMITTEE REPORT
August 14, 2023

- TrueRoll: <https://www.trueroll.io/>
 - Homestead Tax Exemption Audit Platform
 - TrueRoll reviews thousands of data sources in real time and provides a prioritized list of conflicts to be analyzed by staff.
 - Tax roll data will be more accurate and up-to-date
 - EAV expected to increase from unfounded exemptions
 - Proactively find taxpayers who may qualify for exemptions which would reduce the amount of time spent on Certificate of Errors and burden on other taxpayers due to the recapture laws.

5. GIS Information:

- I submitted to the City of Dixon their annual invoice of \$25,000 for GIS hosting fees for 2023. The GIS fees have not been increased since 2018 when this intergovernmental agreement began. I proposed an updated agreement for 2024 with an increase of \$3,000 to \$28,000 and wording that the agreement will automatically renew on an annual basis thereafter with a 3% increase each year. City of Dixon has approved this proposal and I will submit it to our St.Atty for review before getting final signatures. This will go into effect in May 2024.

6. GIS Technician, Logan Griswold, will be wrapping up his summer internship time with us at the end of August. He has been working 40 hours a week with us since May and has shown a great level of skill and eagerness to learn. We look forward to welcoming him back full time once he graduates at the end of this year. We wish him all the best in his final semester at UW-Whitewater.

7. See GIS Report from Sami Elarifi for further GIS updates.

Respectfully Submitted,

Jennifer Boyd, CCAO
Supervisor of Assessments

GIS Department Report
August 10, 2023

- Sami attended the Esri User Conference 2023 in San Diego, California (the world's largest GIS conference) to learn about the latest advances and innovative trends in GIS technology and to explore the future of GIS capabilities.
- Sami has been updating Flex Map address points and the street network to reflect the most current information provided by the 911 Center and has been working on a GIS data request from Amboy Community Unit School District #272.
- Logan has been performing the routine GIS tasks, including creating maps (Fire District/ESN and 911 Maps), scanning, printing, and updating the land use for District 4 for the quadrennial reassessments.
- We have been working on updating the monthly parcel data, land use, and zoning layers.
- Currently, we are working with our consultant Virginia from Cloudpoint Geospatial to republish ArcGIS Server services, recreate the Portal for ArcGIS contents, and rebuild the GIS web applications.

Respectfully Submitted,
Sami Elarifi
GIS Coordinator



COUNTY CLERK & RECORDER
REPORT FOR AUGUST 14TH COMMITTEE MEETING

I am still interviewing for 1 replacement in my office. Not going well, interviewed several Candidates but the paid is the main issue.

September 5th is first day to circulate petitions for established party candidates seeking nomination. The Election office has packets available for pick up, or you can find the petition forms online at SBE website. **First day you can file is November 27th. Last day to file is December 4th.**

Figures are in .05% of the number of qualified electors of the candidate's party in the county/ county board/board of review district who cast votes at the last General Election. The highest vote getter could be any federal, state or county candidate.

General Primary is March 19, 2024. General Election is November 5, 2024. Lee County Board 10 Seats up for election. 2 Seats in District 1 (Koppien and Gascoigne) Signature requirements Are: a minimum of 14 signatures. 3 in District 2 (White, Mimini, and Akre) will need a minimum of 14 signatures, 4 in District 3 (Hudson, Naylor, Wilson, and Pearson) -will need a minimum of 11 signatures, and 2 in District 4 (Freil and Skrogstad) will need a minimum of 14 signatures.

Also, up for Election is the State's Attorney, Circuit Clerk and Coroner. Please see website for other officers that are running in 2024.

Respectfully submitted,

A handwritten signature in black ink that reads "Nancy Petersen". The signature is written in a cursive style with a large, looping initial "N".

Nancy Petersen
Lee County Clerk & Recorder



IT Department
Paul Gorski, IT Director
www.leecountyil.com

August 11, 2023

IT Board Report

1. New Courts security camera installation has been completed. This was grant funded.
2. New Courts keycard reader upgrades are expected to be installed by the first week of September.
3. Cybersecurity training has started and is ongoing until staff has completed the training.
4. IT continues to support the Karpel court case management system upgrades in the State's Attorney and Public Defender offices. Public Defender has a "dry run test" and is expected to have full training on August 26.
5. IT temporarily relocated the computers for the entire Probation office to facilitate training on their new database system and both the move and training went smoothly.
6. We've completed the installation of new, grant-funded printers in the Circuit Clerk's office.
7. We have other items on our to-do list, contact me with questions.

Thank you.

Paul Gorski
IT Director
Lee County, IL
815-285-8166
pgorski@countyoflee.org



Report to County Services Committee of Lee County Board
August 14, 2023 | 9:00 AM

1) DEVELOPMENTS

a) Reagan Mass Transit District

- (1) The Illinois Department of Transportation (IDOT) is reviewing the Definitive Agreement, which outlines the transition of assets to RMTD. State’s Attorneys for Lee and Ogle Counties have already reviewed and given consent to the content.**
 - (a) Once finalized, the Definitive Agreement will be presented to the Lee County Board and Ogle County Board.**
- (2) LOTS/RMTD, State’s Attorney, and the Lee County Treasurer’s Office met June 30th to discuss the transfer of funding in the Public Transportation Account.
- (3) RMTD held an initial meeting with Region 1 Planning Council, Winnebago County Board, Rockford Mass Transit District and Rural Transit Assistance Center regarding public transportation services for “rural” Winnebago County.
- (4) Next meeting of the RMTD Governing Board was held August 10th.
- (5) LOTS/RMTD Staff are continuing to work on paperwork associated with forming the Reagan Mass Transit District. This includes the development of various policies and procedures.
 - (a) Title VI revision
 - (b) Financial Procedures/Policies
 - (c) Employee Handbook
 - (d) Employee benefits (health insurance, IMRF, etc.)
 - (e) Commercial Insurance quotes
 - (f) Data Retention and destruction policy

b) City of Rochelle Feasibility Study / Technical Assistance Grant (Awarded) from IDOT

- i) Three (3) proposals were received by the deadline (August 4, 2023 @ 5:00 PM) for the hiring of Consulting Firm for Technical Assistant Grant/Rochelle.
 - (1) The Review Team assessed the proposals and have awarded the bid to the successful bidding organization. Concurrence on the selection will be sought from IDOT.**
 - (2) Focus of the Feasibility Study is to consider the development of a fixed route for public transportation in the City of Rochelle.

c) City of Dixon Feasibility Study / Technical Assistance Grant (Awarded) from IDOT

- i) Three (3) proposals were received by the deadline (August 4, 2023 @ 5:00 PM) for the hiring of a Consulting Firm for the Technical Assistance Grant/Dixon.
 - (1) The Review Team assessed the proposals and have awarded the bid to the successful bidding organization. Concurrence on the selection will be sought from IDOT.**
 - (2) Focus of the Feasibility Study is to consider the development of a fixed route for public transportation in the City of Dixon.

d) Budget Development for FY 2024 (July 1, 2023 – June 30, 2024)

- (1) IDOT has executed the contracts for State Fiscal Year 2024.**
 - (2) Contractual amounts for FY 2024 are as follows:
 - (a) 5311 Contract: \$282,700 *
 - (b) 5311F Contract (I-88): \$1,100,000 *
 - (c) 5311F Contract (I-39): \$929,606 *
 - (d) DOAP Contract: \$1,555,840
- * These are being combined into a single contract by IDOT

e) Ride Data for SFY 2023 (July 1, 2022 – June 30, 2023)

	SFY 2023	SFY 2022	% change
RIDES	83,633	78,058	6.70% increase
SERVICE HOURS	24,262	21,017	13.4% increase
MILES OF SERVICE	649,325	584,796	9.93% increase
FUEL COST	\$214,498.20	\$191,479.50	10.7% increase

f) Vehicle Procurement

- (1) LOTS collaboration with IDOT on a federal proposal to the Low/No Emission Grants.
 - (a) LOTS will procure two (2) electric buses via this proposal
- (2) LOTS has submitted the order for two (2) electric vehicles to the Michigan Department of Transportation. IDOT promoted this relationship, as it does not currently have electric vehicles on its state vehicle contract, although they will likely add EVs in the near future.
- (3) LOTS will also likely be the recipient of several “standard” fuel vehicles via a second federal grant – Buses and Bus Facilities – that IDOT wrote and were awarded funding for.

g) Vehicle Disposal Approved by IDOT

- i) IDOT has given its approval for the disposal of nine (9) existing vehicles of LOTS/Lee County
- ii) This disposal means LOTS/Lee County will have direct control over these vehicles, several of which are beyond repair and will be sold for junk.
- iii) The other vehicles may continue to be used in the system and/or sold out right with the profits going to operational needs of the system.

h) Architectural/Engineering Firm / Oregon facility construction

- i) Pre-award concurrence has been received from IDOT. Larson and Darby, an architectural firm out of Rockford has been secured for the A&E process.
- ii) Architectural and Engineering firm will provide two (2) design options for Oregon facility
- iii) This project is part of LOTS application under REBUILD Round 1

i) Architectural/Engineering Firm / Addition to Dixon Facility

- i) An architectural and engineering firm – Willett Hoffman – was selected for the addition project on to the Reagan Transit Center.
- ii) Project includes development of new offices at Reagan Transit Center and secured file room/storage room. Geothermal and Solar technologies will be incorporated into complex
- iii) This project is part of LOTS application under REBUILD Round 2

2) OPERATIONAL AND CAPITAL RELATED DEVELOPMENTS

a) Capital Funding / REBUILD Round 1

- i) Application includes Construction of new Oregon location
- ii) Furnishings and equipment for Oregon facility
- iii) Implementation of video surveillance cameras into 17 of LOTS’ buses and minivans (completed)
- iv) Three (3) new buses (Ford transit type vehicles)

b) Capital Funding / REBUILD Round 2

- (1) Notice of State Award being processed by IDOT
- (2) LOTS Proposal will allow for the following:
 - (a) Two electric vehicles for use in the LOTS system
 - (b) Three (3) new offices at Reagan Transit Center and secured file room/storage room
 - (c) Develop new Conference Room between Reagan Transit Center and Mechanical Bay
 - (d) Geothermal and Solar technologies will be incorporated into complex

c) REBUILD Round 3

- i) IDOT announced that Lee County/LOTS will receive \$62,500 for the purchase of 2 service vehicles
- ii) The original proposal included the following:
 - (1) Add 72-feet onto the existing bus barn at Reagan Transit Center,
 - (a) This will provide for an additional twelve (12) slots for buses
 - (2) Add another bay onto the existing mechanical building
 - (3) Purchase service vehicles including one for maintenance

REAGAN
MASS TRANSIT DISTRICT



Regional Office of Education Report

August 2023

ROE #47 Moving to New Location

We are excited to announce that we have completed 100% of our move from our West 23rd st location to our new larger location at 2214 E. 4th st. Suite B in Sterling. Our new location is next to Goodwill in Sterling. We have two wonderful new signs marking our spot. We started the moving process on June 12th and we moved in our final items yesterday. I want to thank Eric's Moving company for a great job and a special thank you to all ROE 47 employees who did a tremendous job packing, cleaning, and organizing throughout the moving out and in process. We love our new space and we would like to say thank you to our 3 wonderful counties for helping us make our new office a reality. We will be organizing an open house for sometime in September or October so we can show off our new space with all of you.

Professional Learning & Educational Services

Current Programs - Office of Professional Learning & Educational Services
Induction & Mentoring
Community Partnership Grant
Education Pathway Endorsement
Manufacturing & Agriculture Endorsement Programs
Elevating Special Educators
School Improvement & Strategic Planning
School Improvement Cooperative (instructional coaching, training, networking)
Social Emotional Learning/Trauma/Youth Mental Health First Aid/TRS I-A
Early Childhood Professional Learning
Family Education & Engagement

Office of Professional Learning & Ed Services: School Improvement

Professional Learning

- Science of Reading Cohort through LETRS is preparing to launch for 2023-24. We have 84 teachers and administrators who will participate in the cohort.
- Summer learning will wrap up next week Professional Learning staff then transition to facilitate learning at opening institute days across the three counties.

Office of Professional Learning & Ed Services: Community Outreach

- Our first community baby shower was held on Saturday, July 8th in Dixon
- Over 400 backpacks with school supplies were distributed to families in Lee, Ogle & Whiteside counties on Wednesday, July 26th as part of our new School Supply Closet. Our next School Supply Closet is on August 8th from 1-3 p.m.
- Our Family Engagement staff has interacted with thousand of families this summer at community events and festivals. Children have really enjoyed playing giant Connect 4, coloring, blowing bubbles, and engaging in block play.

Office of Professional Learning & Ed Services: Social Media

The department's social media presence continues to grow. Like our page on Facebook (Regional Office of Education #47) and download our ROE47 App for weekly teacher talks, instructional tips, news, giveaways, updates & more! Follow us on Twitter @RegionalOffice47

Want to hear from educators & students in the classroom? Check out our Teacher Talks on YouTube!

Upcoming Events

UPCOMING FAMILY FUN EVENTS

June 03 **Child Fair**
Free family activities will be at Sauk Valley Community College from 9 AM - 12 PM. Activities include BLOCK Fest, Petting Zoo, bounce house, and more.

June 10 **Summer Block Party**
Kick off summer with a free, family-friendly, event in the city of Dixon from 9 AM - 12 PM.

June 30 **Family Fun Night**
Families are invited to the Old Lee County Court House from 5-7 PM for interactive activities, such as "Touch A Truck" and more.

July 08 **Community Baby Shower**
New and expectant parents are invited to the community baby shower at 10 AM or 1 PM at the Dixon Park District - The Facility.
Sign up by calling or texting (815) 575-9008

August 05 **Back to School Bash**
Preschool - 3rd grade students and families are invited to Dixon Wooden Wonderland & Splash Pad from 9-11 am to celebrate the return to school.



To learn more about family friendly events happening in the area, scan the QR code to subscribe to the family newsletter.

TRANSFORMATIONAL LEADERSHIP ACADEMY SERIES

SERIES SESSIONS:

- **SESSION 1:** Understanding & Leveraging the Power of Backstory
August 31, 2023
8:30 a.m. - 2:30 p.m.
- **SESSION 2:** Discovering & Developing Your Style of Leadership
November 30, 2023
8:30 a.m. - 2:30 p.m.
- **SESSION 3:** Designing & Building a Strong Team Culture
February 29, 2024
8:30 a.m. - 2:30 p.m.
- **SESSION 4:** Defining & Recapturing Healthy Classrooms
June 18, 2024
8:30 a.m. - 2:30 p.m.

Gain valuable insights on topics essential to the health and success of your individual schools and districts.

Administrators will receive:

- Tailored coaching that is focused on helping build practical leadership strategies to support teachers, students, and families
- Partnerships to encourage your journey
- Immediate implementation steps for transforming your district

24 PD Hours; Administrator Academy Credit available
Cost: Free for Ed Pathway Partner District Administrators; \$500 co-op members; \$1000 non co-op members
REGISTRATION DEADLINE: FRIDAY, JULY 14

To register for this series, please visit roe47.org and click on the Workshops link at the top of the page.

Academy leader Tom Toney is the founder of KUEST Student Leadership, a non-profit organization focused on developing systems, resources and training for empowering students and educators. Over the last thirty years, Tom has authored more than twenty student leadership and character development books, manuals and resources. As a certified DISC Personality Consultant, Tom coaches businesses and teams through his online CAB University system.




GRANDMA BONNIE'S SCHOOL SUPPLY CLOSET

Are you in need of school supplies for your student? Do you know someone who is? Please join us on one of the following dates as we will be providing free school supplies to those in need.

JULY 26, 2023 - 9AM-11AM
AUGUST 8, 2023 - 1PM-3PM

BOTH EVENTS WILL BE HELD AT
THE NEW REGIONAL OFFICE OF EDUCATION #47 LOCATION - 2214 E 4TH ST
STERLING, IL
BOTH DATES ARE OPEN TO ANY STUDENT IN NEED OF SCHOOL SUPPLIES

-OR-

AUGUST 5, 2023 - BACK TO SCHOOL BASH
9AM-11AM
DIXON WOODEN WONDERLAND
1298 WASHINGTON AVE # 1200
DIXON, IL
(PRESCHOOL-THIRD GRADE)

NO CHILD SHOULD HAVE TO GO TO SCHOOL WITHOUT THE SUPPLIES TO HELP THEM FEEL SUCCESSFUL!

For questions, please contact Michelle at melmendorfroe47.org or Katie at kgodeneroe47.org

Back to School Bash!

PRESCHOOL - 3RD GRADE STUDENTS AND FAMILIES, PLEASE JOIN US ON

AUGUST 5TH FROM 9-11

- ✓ School aged games/activities
- ✓ Snacks
- ✓ Music & fun
- ✓ School supplies will be provided

Location: Dixon Wooden Wonderland/Splash Pad
1298 Washington Ave #1200, Dixon, IL

Questions? Please contact Ashley Teel at ateel@roe47.org



Office of Professional Learning & Ed Services: Professional Learning Events
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Check out ALL of our spring opportunities [HERE](#)

July Participants - 156

Monday, July 10

AI and ChatGPT @ SVCC

Priority Standards Level 1 (asynchronous course) @ 1:00 pm

Tuesday, July 11

Improving Reading & Writing for All Students @ SVCC

Wednesday, July 12

Workplace Wednesdays @ Various businesses in Lee, Ogle & Whiteside Counties

Tuesday, July 18

Restorative Justice @ SVCC

Wednesday, July 19

Workplace Wednesdays @ Various businesses in Lee, Ogle & Whiteside Counties

Thursday, July 20

Workplace Wednesdays Supersized! @ SVCC, Whiteside Area Career Center & Morrison Tech

Monday, July 24

Youth Mental Health First Aid @ SVCC

Tuesday, July 25

Xello Deep Dive @ 9:00 am

Math For All @ SVCC

Google Level 2 Certification Prep Training @ SVCC

Wednesday, July 26

Workplace Wednesdays @ Various businesses in Lee, Ogle & Whiteside Counties

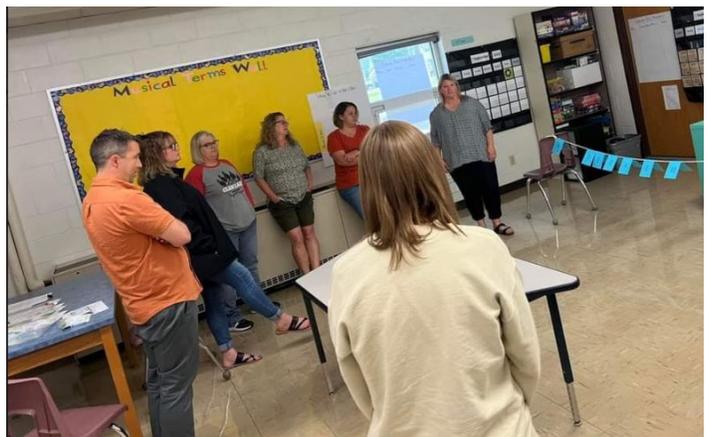
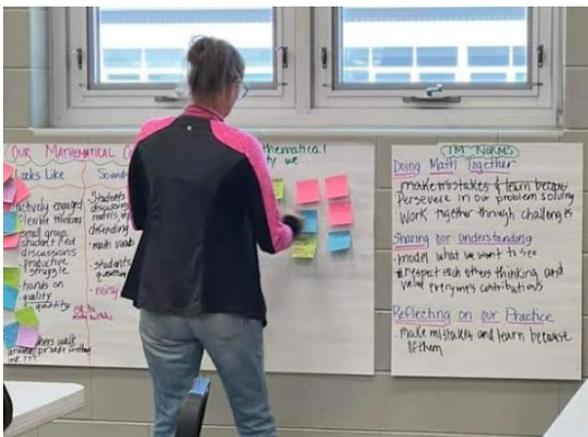
Thursday, July 27

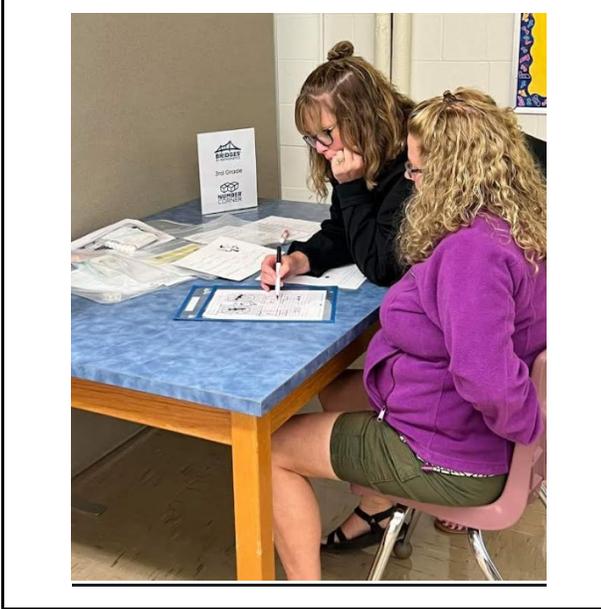
Xello New Feature & Portfolio @ 9:00 am

Friday, July 28

Workplace Wednesdays (asynchronous course) @ 9:30 am

July in Photos





Office of Professional Learning & Ed Services: NEXUS

This summer, Nexus has been hard at work. We are currently working with 12 families to help them with the summer transition. Many of our families are in the housing transition and are experiencing homelessness or at risk of homelessness. When we work with our families, the simple task of getting students registered for school can be difficult. We are also working with different school districts with their back-to-school programs and helping engage families in the back-to-school process. We are currently working on our summer training for our staff to get some professional development in youth and adult mentoring and mental health first aid.

Office of Professional Learning & Ed Services: Student Attendance Support

This summer, for our New Attendance Support Program, we are working on policies, procedures, hiring, team training, and research to develop our enhanced program. The goal of our new program is to create an evidence-based model for supporting students who are facing or at risk of facing truancy. A lot of behind-the-scenes work is going into the program, so it is

ready for the schools this August. We are still currently looking for an Attendance Support Team Member for Ogle County and are actively conducting interviews.

Parents as Teachers First Years FY 23 Enrollment and Service Provision Snapshot

- **Total Enrollment:**
 - Families: 70
 - Total Families that received visits prenatally: 14
 - Adults: 83
 - Children: 88**
 - ** 3 of these children were enrolled in 2 separate cases each
 - Prenatal Babies: 4
 - Children/Prenatal Babies Enrollment by School District:
 - Sterling: 13
 - Rock Falls District 13: 17
 - Morrison: 7
 - Montmorency: 2
 - River Bend: 7
 - Prophetstown-Lyndon-Tampico: 3
 - Erie: 9
 - East Coloma-Nelson: 1
 - Dixon: 17
 - Amboy: 1
 - Rochelle: 7
 - Oregon: 5
 - Forrestville Valley: 1
 - Meridian: 2
 - Children identified as Homeless: 8
 - Children who are Youth in Care (Foster Care): 5
 - Children with Intact Family Services (DCFS Involved): 17
 - Children dually enrolled in Early Intervention: 8
- **Race/Ethnicity of Enrollees:**
 - Hispanic 54
 - Non-Hispanic: 122
 - American Indian/Alaska Native: 0
 - Asian: 0
 - Black or African-American: 7
 - White: 162
 - More than one race: 4
- **Languages Spoken by Families:**
 - English: 58
 - Spanish: 19
 - Portuguese: 3
- **Family Experiences and Stressors Present at Enrollment:**
(Families may be counted in more than one category)
 - Young parents (under age 21): 13
 - Child with disabilities/chronic health conditions: 8
 - Parent with disabilities/chronic health conditions: 14
 - Parent with mental health issues: 31
 - Parent with no high school diploma or GED: 17
 - Low income: 59
 - Recent immigrant or refugee family: 0
 - Substance use disorder: 4
 - Foster care or other temporary caregiver: 4
 - Child abuse/neglect: 12
 - Parent incarcerated during child's lifetime: 5
 - Housing instability/Homeless: 9
 - Very low birth weight/preterm birth: 7
 - Death in the immediate family: 2
 - Intimate partner violence: 19
 - Military deployment: 0
- **Services Provided:**
 - Total On-Ground Personal Visits: 725
 - Total Video Conferencing Personal Visits: 74
 - Total Telecommunication Personal Visits: 172
 - Total Prenatal Visits: 72
 - Number of visits with male caregiver present: 168
 - Number of visits with more than one parent present: 118
 - Total On-Ground Group Connection Activities: 20
 - Number of families attending at least one group: 19
 - Number of males participating in at least one group: 4

Parents as Teachers First Years

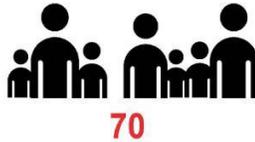
We finished up our fiscal year in July and wanted to share some of the data from the year.



Parents as Teachers is an evidence-based parent education and family engagement model serving families throughout pregnancy until their child enters kindergarten. Below is a summary of services that were provided by PAT Affiliate: [1061]

Population Reach

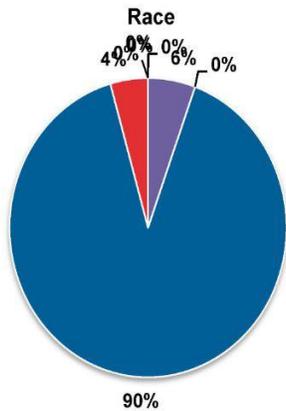
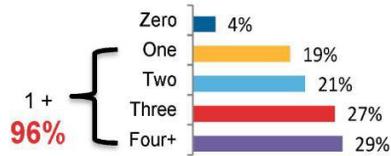
Families Served



Children Served



Families with Stressors (%)

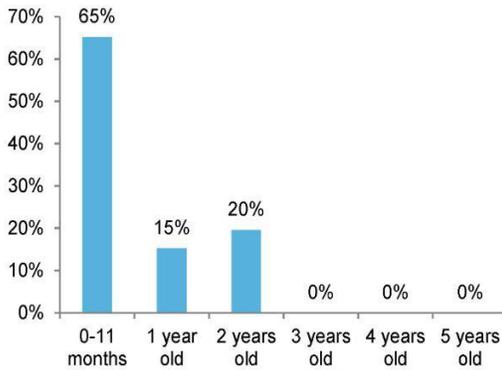


- American Indian/Alaskan Native
- Asian
- Black or African American
- Native Hawaiian/Other Pacific Islander
- White
- Multi-racial
- Other
- Not Answered

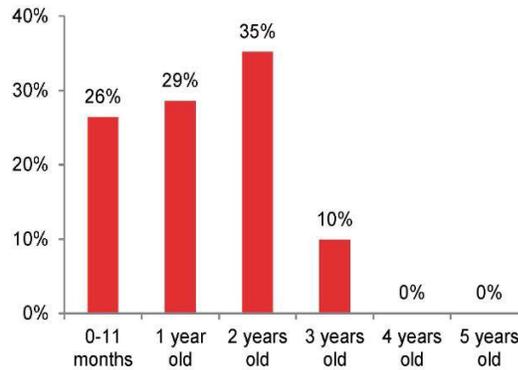
Ethnicity

- 30.8%** Hispanic or Latino
- 69.2%** Non-Hispanic/Non-Latino
- 0.00%** Not Answered

Child Age at Enrollment



Child Age at End of Program Year



• 13.8% Enrolled Prenatally

Accuracy of the data presented in this report is contingent upon the accuracy of APR data submitted by affiliates.

Program Services and Impact

Personal Visits

971



Group Connections

Average # of group connections per affiliate = **20**

19 enrolled families attended

Immunizations

76%



of 19–35 month olds reported up-to-date

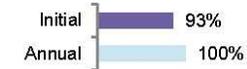
Family-Centered Assessment



Developmental Screening



Health Review



Goals Documented



Resource Connections



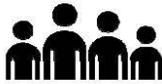
16 referred this program year for further assessment based on screening/review

2 received follow-up services this program year

92 Potential delays/concerns identified

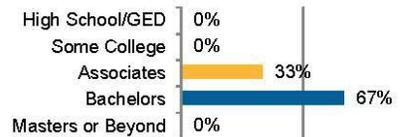
Developmental **23**
 Social-emotional **2**
 Hearing **9**
 Vision **49**
 Physical Health **9**

Parent Educators

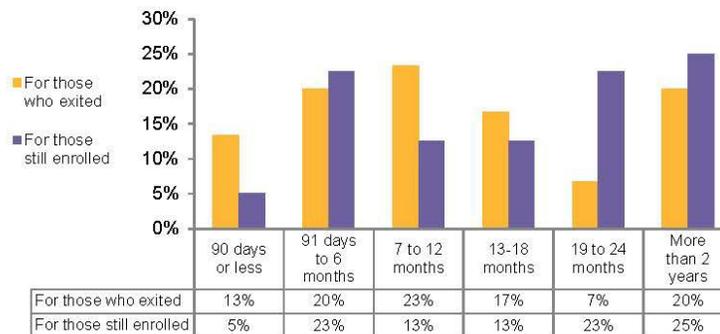


Total **3**
 Full-Time **3**
 Part-time **0**

Parent Educator Level of Education



Length of Time Enrolled in Program



Waitlist and Family Retention

79% Family Retention Rate

83% Family Retention Rate (excluding families who moved out of service area)

0 Families on waitlist

NOTE: Retention rates are based on one year of data.

Accuracy of the data presented in this report is contingent upon the accuracy of APR data submitted by affiliates.

Education Outreach Program

The Education Outreach Program is working on finishing up our new space and scheduling classes for students interested in resources and one on one instruction to prepare for the GED exams. Classes will be scheduled to start in August at our new Sterling office.

Congratulations to Anthony from Lee County for graduating in July! We are excited for a number of our graduates pursuing post secondary education.

The Youth Council update was reported and the Education Outreach Program's numbers are as follows:

Whiteside County: 40 active, 8 graduates, 18 follow up

Lee County: 15 active, 3 graduates, 3 follow up

Ogle County: 10 active, 3 graduates, 2 follow up

McKinney Vento Homeless Program

Individual training and support are being provided to districts regarding registration and key elements to look for the students that are experiencing a transitional lifestyle. Services and support is being offered and referrals to specific programs are being accomplished. Each individual student has their own unique needs and faces their own unique challenges.



MONTHLY ZONING AND PLANNING REPORT
August 14, 2023 – County Services Committee

ACTIONS COMING FROM THE ZONING BOARD OF APPEALS – August 3, 2023

- Petition 23-P-1615, Petitioner John Hilliker, PPN# 06-09-23-300-006, Special Use to operate business from Property with one onsite employee

ACTIONS GOING TO THE ZONING BOARD OF APPEALS – September 7, 2023

- CONTINUED - Petition 23-P-1616, Petitioner Wiggins Solar, LLC, PPN# 18-08-11-400-014, Special Use for a Solar Energy System – South Dixon Township
- CONTINUED - Petition 23-AP-1617, Petitioner: Greg Castello, PPN# 15-07-20-180-002 in Nelson Township. Petitioner is requesting to appeal the Zoning Administrator's final decision and determination of a zoning violation dated May 30, 2023.

ACTIONS COMING FROM THE PLANNING COMMISSION – July 17, 2023

- Petition 23-PC-74, Text Amendment to the Lee County Code 10-4: Ag-1 Rural/Agricultural District.

ACTIONS GOING TO THE PLANNING COMMISSION – None

OTHER ACTIONS FROM THE ZONING OFFICE

The Zoning Office will be presenting to the County Board a resolution for a moratorium extension for Battery Energy Storage Systems until December 31, 2023.

The Zoning Office has processed fifty-eight (58) building permits for the month of July.

Total permit fees collected in July - \$ 12,569.43 and \$187,615.35 (9 repower wind turbine permits)